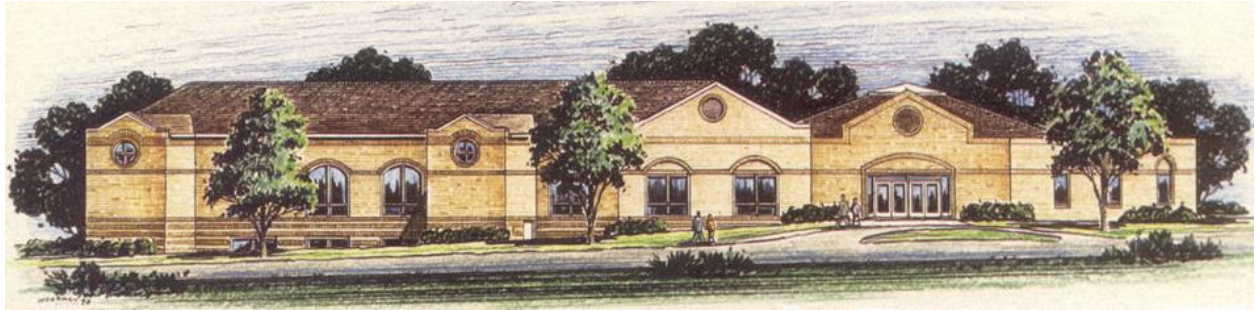


# ST. LUKE THE EVANGELIST



**PASTORAL PLAN 2015 - 2017**

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## **St. Luke the Evangelist Catholic Church**

### **Pastoral Plan**

**2015 – 2017**

#### **Executive Summary**

The primary purpose of the Pastoral Council is to assist and advise the pastor in guiding the parish to achieve its mission. Members of the Council are chosen from the entire parish community to develop and sustain the various ministries that are required to bring the Lord's work to fruition in the parish.

#### **Parish Mission Statement**

The Catholic Community of St. Luke the Evangelist will welcome and serve our brothers and sisters, nurture their spiritual growth, share Christ's light, spread the Good News and build the Kingdom of God through the Eucharist, the Word of God, and the gifts of the Holy Spirit.

#### **Parish Vision Statement**

To be a welcoming, Christ-centered, spirit-filled and nurturing Catholic community that fosters the love of God, leads all into a deeper relationship with Jesus Christ, and builds the Kingdom of God here on earth.

#### **Financial Environment of the Parish**

Currently, the Parish is debt free and the balance sheet reserves are strong. Offertory in the fiscal year before the fire was stable; however, collections since the fire have been down some, which is currently being offset by decreases in expenses.

## **Diocesan Goal #1: Promote the Life and Dignity of the Human Person**

### **Parish Goals and Objectives**

Affirm the intrinsic value of human life from conception to natural death and the dignity of every human being.

#### **Actions – Value of Human Life from Conception:**

- Ensure a new leader is in place for parish Respect Life committee by Q1 2015. Ministry and Volunteer Coordinator.
- Continue parish financial support by tithing a portion of parish contributions to Respect Life organizations. December 31<sup>st</sup> 2015. Finance Council
- Increase by 10% parishioner involvement in established diocesan and national initiatives by December 31<sup>st</sup> 2015. Leader of Ministry and Volunteer Coordinator.

#### **Actions – Value of Human Life to Natural Death:**

- Respect Life Committee will execute the following responsibilities. January 1<sup>st</sup> 2015.
  - ✓ Support Prayer and Healing Ministry of parishioners dealing with end of life issues
  - ✓ Inform and encourage parishioners to volunteer for Homebound Ministry, Hospital Ministry, and Nursing Home Ministry by means of pulpit and bulletin announcements on an annual basis.

#### **Actions – Dignity of every Human Being:**

- Carry out new Circle Support program to support local family. Q1 2016.
- Promote availability of volunteer positions at ministries such as Street Samaritans, Catholic Parish Outreach, prison and hospital ministries among others
- Continue parish financial support by tithing a portion of parish contributions to Catholic Parish Outreach.

## **Diocesan Goal #2: Promote Focus on Faith Formation and Sacramental Practice**

### **Parish Goals and Objectives**

Encourage deepening our faith in Christ and the Catholic Church through liturgy, study of scriptures and prayer.

### **Actions – Support Faith Formation and Sacramental Practice Efforts**

- Evaluate possible expansion of faith program to include second week of vacation bible school by June 2015. Director of Faith Formation
  
- Support existing parish based faith formation and educational programs. Director of Faith Formation and Director of Youth Ministries
  - Bible Study
  - RCIA and RCIA-C (children)
  - Faith Formation
  - Carpe Diem (Middle School Youth Group) and Vita Nova (High School Youth Group)
  - Catholic Schools
  - Journeymen
  - Woman of Grace
  
- Establish a Catechetical training component to the monthly meeting of our faith formation leaders. First Quarter 2015. Director of Faith Formation
- Develop new catechists (20% new each year) with shared testimonials (spoken or written during the spring and early summer months) by those who thought they were not qualified but enjoy teaching religious education “God does not call the equipped, he equips the called.” December 31<sup>st</sup> 2015. Directors of Faith Formation.

### **Actions – Provide Educational Opportunities to Advance Faith Formation and Sacramental Practices**

- Promote increase in attendance at monthly patricians group which offers adult education on a variety of topics. Legion of Mary
- Youth Minister responsible to Plan “field trip” for high school students to visit the Catholic Student Centers (Newman Centers) of local universities to educate about liturgical offerings available on campus to assure students that a Catholic support system will be available at the college level. 1<sup>st</sup> Quarter 2015. Director of Youth Ministry.

### **Diocesan Priority #3: Cultural Diversity**

#### Parish Goals and Objectives:

St. Luke's Catholic Church will raise the parish community's understanding and acceptance of cultural diversity. St. Luke's will include activities within faith formation and youth that will promote our awareness of cultural diversity in parish life.

#### **Actions:**

- The Youth Ministry will participate in one Cultural Diversity activity in the calendar year that will provide an opportunity for the youth of St. Luke's to learn, understand, and accept Cultural Diversity. December 31<sup>st</sup> 2015. Youth Ministry Director
- Establish a Welcoming group and assist them in their efforts to welcome new members to the parish by Q1 2014. The Ministry and Volunteer Coordinator.
- Liturgy committee will increase involvement from the youth of St. Luke's by 10% to participate in ministries such as Readers, Ushers, and Eucharistic Ministers. December 31<sup>st</sup> 2015. Director of Music and Liturgy.
- Once per calendar year each mass will be read, cantered, and celebrated using different languages representative of the parish community. December 31<sup>st</sup> 2015. Director of Music and Liturgy.

## **Diocesan Priority #4: Promote Vocations to the Priesthood and Consecrated Life**

### **Parish Goals and Objectives:**

St. Luke's will support the diocesan priority of Promote Vocations to the Priesthood and Consecrated Life by effectively promoting and encouraging our youth to attend vocations related events on both the parish and diocesan level. St. Luke's will also host a vocation themed event for our youth and the youth of neighboring parishes. St. Luke's will help to find mentors/spiritual advisors/spiritual directors for those youth and adults expressing possible interest in the priesthood and religious life.

### **Actions:**

- Promote vocations related events such as the diocesan Vocations Sports Day and Search for Christian Maturity retreats through bulletin announcements and personal invitations during Vita Nova on an on-going basis as these events are scheduled. Also, dedicate at least one portion of a Vita Nova and Carpe Diem session each year to vocations. Director of Youth Ministry. 1<sup>st</sup> Quarter 2015
- Promote vocations among current college students by including a vocations related article written by a current seminarian in the College Care newsletter on an annual basis. College Care Committee under the direction of Director of Youth Ministry. 1<sup>st</sup> Quarter 2015.
- For those parishioners who express a potential interest in the priesthood and religious life, St. Luke's will help to identify a peer mentor/spiritual advisor/spiritual director who can assist the individual through the discernment process. The Diocesan Vocation director facilitated under the direction of the Director of Youth Ministry.

## **Diocesan Goal #5: Implement the National Pastoral Initiative on Marriage**

### **Parish Goals and Objectives**

St. Luke the Evangelist Parish will inspire, challenge, and help parishioners witness marriage as a natural institution founded by God and to value children and family life. Marriage is raised to the dignity of a Christian sacrament. We will work with other ecumenical and community leaders to enact laws and public policies that recognize marriage as a union of a man and a woman, strengthen family life and protect religious liberty.

#### **Goal 1: Implement the USCCB Pastoral Initiative on Marriage**

##### **Action:**

- Provide information offered throughout the diocese in the church bulletin for support of married couples, engaged couples, and families in crisis. Such information might include Marriage Encounter, Retrouvaille, Third Option, Fully Engaged, and Courage/Encourage.

#### **Goal 2: The parish will provide enrichment opportunities for married couples and their families.**

##### **Actions:**

- Marriage Committee to schedule teams of couples approved by the Marriage and Family Life Office of the diocese to conduct marriage workshops.
- Conduct a special Mass for Married Couples with renewal of marriage vows. The Marriage Committee will plan this event.



## **Diocesan Goal #6: Practice the Effective Stewardship of Resources**

### **Parish Goals and Objectives**

St Luke's Parish is committed to sharing time, talent and treasure with our Parish and Diocese by recognizing the unique gifts God has given to individuals.

#### **Action – Communicate opportunities for parishioners to leverage their time, talent**

- Establish a Parish Stewardship Committee by Q4 2014. Ministry and Volunteer Coordinator.
- Promote how parishioners can participate in various ministries. December 31<sup>st</sup>. The Stewardship Committee
- Identify activities where parishioners can engage to improve / serve our community. Q1 2015. The Stewardship Committee.
- Plan and execute annual Stewardship Fair 2Q 2015. The Stewardship Committee.
- Form a list of people who will volunteer and help as needed for future events (Goal of 100 within the 1st year); December 31<sup>st</sup> 2015. Ministry and Volunteer Coordinator.

#### **Action – Parish tithing and participation in broader initiatives outside of the parish**

- Implement changes to stabilize offertory. January 1 2015. Finance Committee.
- Meet or exceed our BAA goal. Q2 2015. Finance Committee.

## **Diocesan Goal #7: Plan for the Effective Management of Growth**

### **Parish Goals and Objectives**

St. Luke's Parish will develop plans to use its resources in the most efficient and effective manner to provide for the needs of parishioners.

#### **Actions – Funding / Planning:**

- Establish plans for funding, and reconstruction of Sanctuary (See St. Luke Priority #1)
- Survey grounds and develop a long term capital improvement plan, including assessment of current facilities, potential replacement of capital equipment as needed, prioritization of capital needs, development of funding for each project, and desired capital improvements. December 31<sup>st</sup> 2015. Accountant and Facilities Manager.
  - Office and Parish Life Building, Sanctuary
  - Rectory
  - Parking Lot
  - Recreational area: volley ball court, barbecue pit, Stations of Cross and the Rosary Mysteries Path, Grotto

## **St Luke the Evangelist Priority #1: Church and Sanctuary Restoration**

### **Parish Goals and Objectives**

The goal of the Church and Sanctuary Restoration is to reconstruct (whether through restoration or new building) the buildings severely damaged by fire in January 2014. The Church will be reconstructed in accordance with the Diocesan Planning and Construction Manual and comply with all building codes and municipal regulations. The design of the Church and Sanctuary will meet the key needs of our Parish and be subject to our ability to raise the necessary funds. The decision to move forward will be taken by the Pastor, after seeking advice and counsel from Parishioners, in consultation with the Bishop.

#### **Actions:**

- Create a Restoration and Design Committee consisting of a Chairman and 8-10 members of the Parish to research, investigate and advise the Pastor in matters relating to the reconstruction. Established in Q1 2014.
- Prepare and submit all necessary information for the completion of the insurance claim and recovery of proceeds in accordance with the terms of the insurance policy by Q3 2014.
- Hire the services of an architect to create the design options for consideration and finalize all drawings and plans for construction by Q2 2015.
- Follow all Diocese guidelines and obtain necessary approvals for reconstruction, as required.
- Prepare and execute a formal fundraising campaign to generate the needed funds for the building project no later than Q1 2015.
- Evaluate, select and manage all construction vendors for the reconstruction, on a timetable to be established targeting construction completion by the end of 2015.
- Effectively communicate with the parishioners throughout the evaluation and reconstruction process on ongoing basis.
- Celebrate the reopening of our Church as a Parish and a community when completed in 2015.

## **St. Luke the Evangelist Parish Goal #2: Building Community**

### **Mission Statement Guiding Principle & Inspiration:**

As Blessed John Paul II wrote in the Apostolic Exhortation Familiaris Consortio, the family is not merely the sum of persons belonging to it, but a “community of persons” (cf. nn. 17-18). And a community is more than the sum total of persons that belong to it. It is the place where one learns to love, it is the natural center of human life. It is made up of faces, of people who love, dialogue, make self-sacrifices for one another and defend life, especially of the most vulnerable and the weakest. (Quote from Pope Francis on October 25, 2013)

### **Parish Goals and Objectives**

St. Luke the Evangelist Parish will sponsor events and support activities which build up our faithful into a “community of persons” both on the church property as well as outside the walls of the building where individuals/families interface with one another. All existing programs are expected to continue over the next three (3) years with the supplement of the following actions below.

### **Actions:**

- Initiate, facilitate the schedule and organization of monthly Pot-luck dinners after Easter for the rest of 2014 (1st targeted in May); Ministry and Volunteer Coordinator.
- Increase awareness and participation in existing building community activities (eg. monthly movie night, parents and catholic kids, hiking committee, etc). St. Luke Staff

## **St. Luke the Evangelist Parish Goal #3: Evangelization**

### **Parish Goals and Objectives**

In his first Apostolic Exhortation *Evangelii Gaudium* (Joy of the Gospel), Pope Francis encourages “a new chapter of evangelization” with emphasis on the parish as “a center of constant missionary outreach.” St. Luke the Evangelist Parish will encourage and train its members to be evangelizers to those in our midst and in our community who need spiritual resources or support.

#### **Actions:**

- Form a new Evangelization Committee by the end of March 2014. The Committee will begin with a study of what evangelization is and an examination of the new evangelization. The Ministry & Volunteer Coordinator are responsible for leading this initiative.
- Hold a parish wide evangelizing / educational opportunity on the feast of Corpus Christi. The Evangelization Committee. Every year beginning 2014.

#### **Actions - Enrich the faith of parishioners.**

- Assist in the promotion of a parish mission event. The Evangelization Committee.
- Provide for Pilgrim Virgin Visits. Arranged and provided by the Legion of Mary.
- Enthronement of the Sacred Heart in parishioner’s homes. The entire family is encouraged to participate. Sponsored by the Legion of Mary.
- Encourage families to pray the Divine Mercy Novena and attend the devotion on Mercy Sunday. Sponsored by the Legion of Mary.

## **Pastoral Council Members' Liaison Assignments to Parish Ministries**

The following categories for parish ministries and committees were developed with Pastoral Council liaisons:

### **Parish Operations and Facilities:**

- Finance Council Joe Cox
- Pastoral Council N/A
- God's Housekeepers Diane Johnston
- Parish Kitchen Coordinator Jerome Savage
- Landscaping Joe Cox
- Stewardship Committee (New) Jim Cuffney
- Columbarium Committee Joe Cox
- Church and Sanctuary Restoration (New) Diane Johnston

### **Prayer:**

- Adoration Tamah Sminkey
- Family Rosary Jerome Savage
- Prayer and Healing Tamah Sminkey
- PrayerLine Tamah Sminkey

### **Liturgy:**

- Altar Linens Michelle Wolf
- Altar Preparers Chris Antonello
- Altar Servers Chris Antonello
- Altar Flowers Chris Antonello
- Art and Environment Chris Antonello
- Eucharistic Ministers Jon Cochran
- Ministers of Hospitality Jon Cochran
- Lectors Jon Cochran
- Music Chris Antonello

### **Evangelization and Outreach:**

- Evangelization Committee (New) Keith Isley
- Catholic Parish Outreach Keith Kosinski
- Legion of Mary Keith Isley

**Evangelization and Outreach: (continued)**

- Gabriel Project Randi Ostack
- Habitat for Humanity Joe Cox
- Homebound Ministry Tamah Sminkey
- Hospital Ministry Tamah Sminkey
- Nursing Home Eucharistic Ministers Tamah Sminkey
- Our Lady's Rosary Makers Tamah Sminkey
- Red Cross Blood Drive Keith isley
- Respect Life Randi Ostack
- College Care Ministry Vince Conzola
- The G.I.F.T.S. Ministry Tamah Sminkey

**Parish Life:**

- Bereavement Meals Jerome Savage
- Knights of Columbus Keith Kosinski
- Welcoming Committee (New) Jon Cochran
- Social Organization and Events (New) Jon Cochran
- Picnic Ministry (New) Jerome Savage
- Hiking Committee (New) Jon Cochran
- Marriage Ministry Tamah Sminkey

**Faith Formation:**

- Faith Formation: Catechesis, Bible Study, WOG Michelle Wolf
- Journeymen Vince Conzola
- Young Adults Michelle Wolf
- Youth Ministry Vince Conzola

